

The State Committee for School District Audits has approved the fiscal year 2008-2009 Audit Contract. As a reminder, the FY 2008-2009 audit contracts are due to KDE's Division of District Operations and Transportation on **May 29th** and districts are to submit to the Division of District Operations and Transportation the initial Annual Financial Report and Balance Sheet by **July 25th** in accordance with KRS 157.060. The final Annual Financial Report and Balance Sheet should be submitted to the Division of District Operations and Pupil Transportation upon completion of the audit. It is important that audit work be scheduled as efficiently as possible so that timely submission is made of all reports to the Department of Education. It is also important that the Annual Financial Report and Balance Sheet be in agreement with the audit report.

There have been some changes to the contract and these changes are noted in red type with the attached fiscal year 2008-2009 Audit Contract, along with the following highlights:

1. Audit reports are due to the Division of District Operations and Pupil Transportation, Kentucky Department of Education, by close of business on **November 16, 2009**. If the audit cannot be completed on time, a written explanation describing the reasons for the request, must reach the Division of Financial Data Management by **October 1, 2009**.
2. The **Board** shall submit **the Statement of Certification to ensure** all audit adjustments have been entered into MUNIS and an Annual Financial Report and Balance Sheet are in agreement with the audit report that will be transferred to KDE.
3. In Appendix I, number 20 & 21 have been added for the auditor to ensure compensated absences are properly reported in the financial statements and on-behalf payments are coded correctly in MUNIS and disclosed in the notes of the financial statements.

If you have questions regarding the contract, please contact Kem Delaney-Ellis, Ghada El-Dabbagh or Ken Smith, at 502-564-3846 or via email at Kem.Delaney-Ellis@education.ky.gov, Ghada.Eldabbagh@education.ky.gov or Ken.Smith@education.ky.gov